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HELP SHEET FOR GST FREE PROBLEM IN HOME & BUSINESS 2008

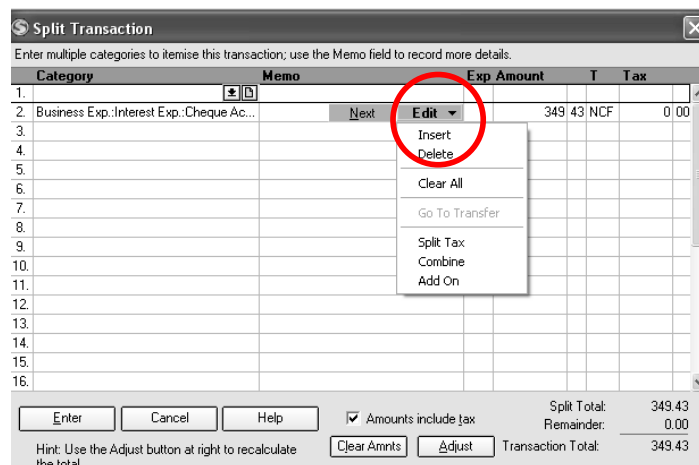
PROBLEM: When entering a transaction with a tax code of NCF, CAF, NCI, CAI, EXP or FRE, which has a tax amount of \$0.00, the amount does not appear on the BAS, Tax Detail or Tax Summary reports.

ANSWER: Home & Business 2008 only reports GST free amounts (0% tax codes) on the BAS & GST related reports when a spare split line is inserted into the split screen of the transaction.

SOLUTION: Check each transaction in the bank register to make sure the words "SPLIT" appear in the category field.

Date	Num	Payee	Category	Memo	Payment	Clr	Deposit	Balance
30/01/2005		Angela Hada	--Split--	Paid Inv 106		R	83 60	5,709 10
2/02/2005		Service Charge			5 00	R		5,704 10
		Bank charges						
5/03/2005		AMP	--Split--	Insurance payment	653 40			5,050 70
5/03/2005		Sand Hardware	--Split--		16 80			5,033 90
1/02/2006		Computer Course	--Split--		550 00			4,483 90
30/06/2007		Opening balance	--Split--		39,722 38	R		-35,238 48
26/07/2007		Landmark Sheep Sales	--Split--			R	13,469 52	-21,768 96
31/07/2007		Interest Charged			349 43	R		-22,118 39
		Interest Paid						
4/12/2007			--Split--			R	78 00	-22,040 39

If the transaction is not split, you will need to click on the "SPLIT" button and in the split screen make sure that there is a spare line as shown below for all transactions with tax codes as explained above.



Choose "EDIT" and then "INSERT" to insert a spare line in the transaction. Enter and save the transaction and "SPLIT" should now appear in the bank register category field and the amounts will now appear on the BAS & GST related reports.

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